

## Financial Aid

Financial aid is available through several sources. Some of these are described as follows:

**Pell Grant:** Adult citizens or permanent residents of the U.S. with sufficient financial need are eligible. The amount awarded is based on the student's personal/family income for the preceding year and in which phase of the program the student is enrolled. Pell Grants are not loans and do not need to be paid back. Application for a grant can be made after admission to the program. The grant is awarded after the applicant has attended classes for 30 days.

**Guaranteed Student Loans:** These are low interest loans made to the student by a lender such as a bank, credit union, or savings and loan association. The student must repay these loans.

**Capital Area Training Consortium:** Students meeting certain requirements may be sponsored by this agency. Call 226-0885 for information.

**Veteran's Administration:** Students meeting requirements for the Veteran's Administration may receive aid from this agency.

**Scholarships:** There are several scholarships of varying amounts available which do not need to be paid back. Each has its own criteria. A few organizations awarding scholarships are:

- Mildred A. Mason Memorial Scholarship Foundation
- Virginia Health Care Association
- HOSA Scholarship

Contact the Coordinator of the School of Practical Nursing for further information.

In order to receive financial assistance, the student must file a *Free Application for Federal Student Aid* (FAFSA), to include a Master Promissory Note and Entrance Counseling.

Information for filing the FAFSA can be found at:  
<https://studentaid.gov/h/apply-for-aid/afsa>

Henrico County-St. Mary's Hospital School of Practical Nursing Federal School Code: #013629

## Schedule for tuition payment

**Practical Nursing I/II:** Full tuition is payable prior to the beginning of each semester.

**Practical Nursing III:** Full tuition is payable prior to the beginning of the course.

Tuition will be refunded as outlined in the Student Handbook Policies.

## What happens after I finish the program?

Students who successfully complete the program are eligible to take the National Council Licensure Examination for Practical Nursing (NCLEX-PN). The Practical Nursing program is a technical program and credits earned may not necessarily be transferrable to other institutions of higher learning, as the transferability of courses and/or credits offered by the school is up to the receiving institution.

## Accreditation

This program is approved by the Virginia Board of Nursing and the Virginia Department of Education. It also is accredited by the Accreditation Commission for Education in Nursing (ACEN at 3390 Peachtree Rd NE, Suite 1400, Atlanta, GA 30326 and is certified to operate by the State Council of Higher Education for Virginia (SCHEV) at 101 North 14th Street, 10<sup>th</sup> Floor, Richmond, VA 23219, phone: (804)225-2600.



Henrico County Public Schools does not discriminate on the basis of race, color, national origin, sex, religion, age, marital status, veteran status, or disability in employment or provision of programs, services, or activities. Reasonable accommodation will be provided upon request for individuals with disabilities. Applicants must be physically, mentally and emotionally capable of meeting the objectives of the program.

Henrico County - St. Mary's Hospital  
School of Practical Nursing  
1420 North Parham Road, Richmond, VA 23229  
Phone: 804-740-5800, menu #2

The application, reference forms, and a list of course descriptions can be found at:  
<https://adulthoodeducation.henricoschools.us/medical-health/>



# Henrico County - St. Mary's Hospital School of Practical Nursing



## Mission:

**Prepare practical nurses to provide safe, effective and culturally competent nursing care across the life span**

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**ADULT EDUCATION**

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## What is Practical Nursing?

Licensed Practical Nurses (LPNs) care for people who are sick, injured, convalescent, or disabled under the direction of physicians and registered nurses.

They can be employed in settings that include hospitals, physician offices, public health agencies, long term care facilities, insurance companies, or other industries with health-related interests. Experienced LPNs may supervise nursing assistants and aides.

## What is the program like?

Program Length: Eighteen months

**Practical Nursing I** (first nine months) is part-time and taught at the Advanced Career Education (ACE) Center at Hermitage and the Advanced Career Education (ACE) Center at Highland Springs.

**Practical Nursing II** (second nine months) is full-time. 7 a.m. to 4 p.m. Monday - Friday. Classes are held at the Western Henrico Adult Education Complex, 1420 North Parham Road, Richmond, VA 23229. Students gain clinical experience in a variety of community settings and at Bon Secours St. Mary's Hospital.

## What is the procedure for admissions?

Adults should apply directly to the School of Practical Nursing. After the application is received, the Admissions Committee will review the following criteria:

- Three educational/work references
- Minimum GPA of 2.8
- High School Transcript (or GED): Applicants completing high school outside the U.S.A. must submit passing GED scores from the U.S.A or International Evaluation.
- College transcripts Adults completing college outside the U.S. can submit an International Evaluation.
- Preadmission (TEAS) testing is scheduled after receipt of the completed application. Cost \$70 – subject to change
- Applicant Interview

Immunization records, CPR certification, criminal background check, and urine drug screening will be required after admission to the program.

Applicants seeking to transfer into the program will be considered on an individual basis. They must meet the admission requirements and must complete a minimum of 2/3 of Practical Nursing II.

## Courses include:

### Practical Nursing

**I Anatomy and Physiology** (80 hrs.)

**Foundations of Nursing** (320 hrs.)

**Pharmacology** (80 hrs.)

### Practical Nursing II

**Nursing Care of the Adult I** (252 hrs.)

**Nursing Care of the Adult II** (252 hrs.)

**Nursing Care of Family** (220 hrs.)

**Nursing Care of Mental Health** (110 hrs.)

**Nursing Leadership** (110 hrs.)

A final grade of a "77" (C+) or better must be earned in each course to progress to the next course.\*

## ☆ DEADLINE ☆

**All applications must be received by March 1<sup>st</sup> to be considered for the class that will begin in August.**



## What will the program cost?

Registration fees (**All Adults**): \$50.00  
 \*Non-refundable fee to hold place in program after acceptance. This will be deducted from tuition upon entry into the program.

### Adult residents of Henrico County or employees of Bon Secours Richmond Health System:

|                        |  |  |          |
|------------------------|--|--|----------|
| Tuition:               |  |  |          |
| Practical Nursing I/II |  |  | \$360.00 |
| Practical Nursing III  |  |  | \$480.00 |
| Total                  |  |  | \$840.00 |

### All Other Adults:

|                      |  |  |            |
|----------------------|--|--|------------|
| Tuition:             |  |  |            |
| Practical Nursing I  |  |  | \$600.00   |
| Practical Nursing II |  |  | \$600.00   |
| Total                |  |  | \$1,200.00 |

### Miscellaneous Expenses:

|                            |  |  |           |
|----------------------------|--|--|-----------|
| Payable to School:         |  |  |           |
| HCPS Parking Fee           |  |  | \$50.00   |
| Name Pins/Patches          |  |  | \$12.00   |
| Insurance                  |  |  | \$20.00   |
| *Online Learning Resources |  |  | \$2000.00 |
| Purchased by Student:      |  |  |           |
| Books                      |  |  | \$400.00  |
| Shoes, Scissors, Uniforms  |  |  |           |
| Stethoscope, etc.          |  |  | \$150.00  |
| Graduation Expenses        |  |  | \$450.00  |
| Total                      |  |  | \$3082.00 |

\* **Note:** These are approximate costs and could change without notice. Access to a computer, printer, and the Internet is required for coursework. If the student does not have access to a computer or Internet, the school will make available computers with Internet access and printing capabilities during normal business hours. If Internet and computer access are not available outside of school hours, local Henrico County libraries are available to the student for assigned coursework. Training/tutorials related to computer, printer, and Internet use are integrated into the nursing curriculum.



**LPN**